



DEPARTMENT OF THE NAVY
COMMANDER, NAVAL SURFACE FORCE
UNITED STATES PACIFIC FLEET
2841 RENDOVA ROAD
SAN DIEGO, CALIFORNIA 92155-5490

IN REPLY REFER TO

COMNAVSURFPACINST 5450.37E

N01

25 Sep 15

COMNAVSURFPAC INSTRUCTION 5450.37E

From: Commander, Naval Surface Force, U.S. Pacific Fleet

Subj: MISSION, FUNCTIONS AND TASKS OF COMMANDER, NAVAL SURFACE GROUP, MIDDLE PACIFIC

Ref: (a) COMUSFLTFORCOM/COMPACFLTINST 3000.15A
(b) OPORD 201
(c) COMTHIRDFLTINST 3501.1
(d) COMPACFLTINST 5450.124
(e) OPNAVINST 5400.45
(f) OPNAVINST 1000.16K
(g) OPNAVNOTE 5400 of 22 Mar 10
(h) COMPACFLT/COMUSFLTFORCOMINST 3501.3C
(i) COMUSFLTFORCOMINST 3501.4

Encl: (1) Functions and Tasks of COMNAVSURFGRU MIDPAC

1. Purpose. Per references (a) through (i), publish the missions, functions, and tasks (MFT) of Commander, Naval Surface Group, Middle Pacific (COMNAVSURFGRU MIDPAC).

2. Cancellation. COMNAVSURFORINST 5450.37D.

3. Background. Implementing the Optimized Fleet Response Plan (OFRP) and the subsequent realignment of Pearl Harbor based Guided Missile Destroyers (DDG) necessitates a new MFT for COMNAVSURFGRU MIDPAC to ensure all requirements, actions, and timelines annotated in reference (a) are met by all Joint Base Pearl Harbor-Hickam, Hawaii (JBPHH) homeported surface combatants. Due to the time and distance separation of the Pearl Harbor based destroyers, COMNAVSURFGRU MIDPAC is assigned as the Executive Agent (EA) for Commander, Naval Surface Force, U.S. Pacific Fleet (COMNAVSURFPAC). Specifically, COMNAVSURFGRU MIDPAC will work by, with, and through the Carrier Strike Group (CARSTRKGRU) and Destroyer Squadron (DESRON) Immediate Superior In Command (ISIC) for JBPHH homeported DDGs to support their warfighting readiness across all phases of the Fleet Readiness Training Plan (F RTP).

4. Mission. The following mission is in alignment with references (a) through (h).

- a. To serve as the Type Commander's (TYCOM) EA for force generation for JBPHH home ported surface combatants and to assist in managing the overall warfighting capability of the surface combatant force homeported at JBPHH.
- b. Coordinate through the FRTP cycle, the manning, operations, combat systems, engineering, maintenance, training, logistics, administration, and support of JBPHH homeported surface combatants to achieve the highest levels of combat readiness. Commander, Destroyer Squadron 31 (COMDESRON THREE ONE) staff will augment COMNAVSURFGRU MIDPAC staff as necessary in executing this mission.
- c. Coordinate with external organizations for products and services to directly support Surface Combatant Force mission readiness.
- d. Support the TYCOM and numbered Fleet Commanders in developing Surface Warfare requirements, policies, programs, standards, and business practices to meet operational goals.
- e. Perform duties as the ISIC for JBPHH homeported Guided Missile Cruisers (CG) and COMDESRON THREE ONE staff.
- f. Provide or coordinate support for transiting surface ships as necessary.
- g. Per reference (b), act as MIDPAC Sortie Commander (CTG 35.5.1) as necessary. Be prepared to support logistics requests (LOGREQ) for ships in the Hawaiian operating area. Be prepared to coordinate opportune lift (OPLIFT) activities as necessary.
- h. Per reference (c), ensure JBPHH homeported CGs complete training requirements and provide periodic reports with respect to completion and performance. Support Commander, U.S. THIRD Fleet (COMTHIRDFLT) surface units as they conduct intermediate and advanced phase training and certifications in Middle Pacific.

5. Authorities to Execute Assigned Mission.

- a. Per reference (d), COMNAVSURFPAC delegates to COMNAVSURFGRU MIDPAC authority to organize, man, train, equip, and maintain JBPHH homeported surface combatants and COMDESRON THREE ONE staff to generate required levels of current and future readiness.
- b. Administrative control (ADCON) authority for JBPHH homeported DDGs resides with assigned ISICs. Assigned ISICs

retain full authority, responsibility, and accountability for their ships homeported at JBPHH. If they require local, "on-scene" assistance, they will coordinate with COMNAVSURFGRU MIDPAC as the TYCOM's EA for all JBPHH homeported surface combatants, keeping COMNAVSURFPAC staff informed.

6. Status and Command Relationships. COMNAVSURFGRU MIDPAC is dual hatted as an Echelon III and Echelon IV headquarters led by a commander as a shore based fleet activity in an active and fully operational status.

a. Operational Control (OPCON)

(1) COMTHIRDFLT (CTF 35)

(2) COMNAVSURFGRU MIDPAC, Core Strike Group Surface Combatants (CTG 35.8)

(a) COMNAVSURFGRU MIDPAC, Sortie Commander (CTG 35.5.1)

(b) COMNAVSURFGRU MIDPAC, Ready Duty Ship Coordinator (CTU 38.4.2)

b. ADCON

(1) Chief of Naval Operations (CNO) - **Echelon I**

(2) Commander, U.S. Pacific Fleet (COMPACFLT) - **Echelon II**

(3) COMNAVSURFPAC - **Echelon III**

(4) COMNAVSURFGRU MIDPAC

(a) **Echelon III** - **TYCOM** EA for JBPHH homeported surface combatants and COMDESRON THREE ONE staff;

(b) **Echelon IV** - **ISIC** for COMDESRON THREE ONE staff and JBPHH homeported CGs.

c. Area Coordination Responsibility

(1) Area Coordinator: COMPACFLT.

(2) Regional Coordinator: Commander, Navy Region Hawaii.

(3) Local Coordinator: JBPHH

7. Command, Tenant, Supported and Supporting Activities, and Detachments

a. COMNAVSURFGRU MIDPAC is the TYCOM EA for all JBPHH homeported surface combatants and COMDESRON THREE ONE staff. In executing COMNAVSURFPAC and COMTHIRDFLT directives, COMNAVSURFGRU MIDPAC will support ISICs to complete tasks outlined in enclosure (1). While DDGs are not OPCON/ADCON to COMNAVSURFGRU MIDPAC, COMNAVSURFGRU MIDPAC will support the ADCON ISIC/DESRON Commander, and by extension their associated Strike Group Commander, across the FRTP. This will be a coordinated and transparent process between TYCOM EA, COMNAVSURFPAC parent DESRON, and associated Strike Group staff. In this capacity, COMNAVSURFGRU will be the "supporting commander" and the DESRON's and by extension their Strike Groups will be the "supported commanders."

b. COMNAVSURFGRU MIDPAC is the ISIC and has ADCON of the following detachments or assigned Echelon V commands and their subordinates per reference (e):

(1) Pearl Harbor Homeported CGs:

(a) USS CHOSIN (CG 65)

(b) USS PORT ROYAL (CG 73)

(2) COMDESRON THREE ONE staff

c. As the TYCOM EA, COMNAVSURFGRU MIDPAC will receive support equivalent to authorities set forth in reference (d) from:

(1) Pearl Harbor Naval Shipyard and Intermediate Maintenance Facility (PHNSY/IMF)

(2) JBPHH

(3) Helicopter Maritime Strike Squadron 37

(4) NAVSUP Fleet Logistics Center Pearl Harbor

(5) Naval Health Clinic Hawaii

(6) Afloat Training Group, Middle Pacific (AFLOATRAGRU MIDPAC)

(7) JBPHH Transient Personnel Unit

(8) Personnel Support Detachment Pearl Harbor, HI
(PERSUPPDET HI)

(9) Region Legal Service Office Hawaii

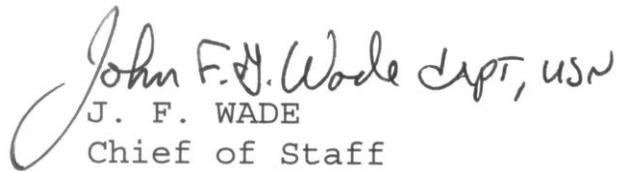
(10) Fleet Area Control & Surveillance Facility

(11) Navy Munitions Command Pacific.

8. Action

a. COMNAVSURFGRU MIDPAC shall review this instruction annually, on the anniversary date and advise COMNAVSURFPAC of recommended changes. Justification for the proposed changes to assigned functions or tasks shall be provided to include identification of the impact on currently allocated resources (personnel, equipment, material, facilities and funding). Send recommended changes to COMNAVSURFPAC (Code N12).

b. Commander, U.S. Fleet Forces Command (COMUSFLTFORCOM) will validate functions and tasks in accordance with reference (f).


J. F. WADE
Chief of Staff

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24H2 Fleet Training Command PAC
28C2 Surface Group and Force Representative PAC
FJA10 Manpower Engineering Center
COMUSFLTFORCOM Manpower Analysis Team
COMUSFLTFORCOM Manpower Field Operations

FUNCTIONS AND TASKS OF
NAVAL SURFACE GROUP, MIDDLE PACIFIC

1. Functions. TYCOM's alignment of specific COMDESRON ONE, COMDESRON NINE, COMDESRON TWO ONE, and COMDESRON TWO THREE ships have resulted in the integration of certain COMNAVSURFPAC and COMNAVSURFGRU MIDPAC staff functions and tasks. Integrated staff functions/tasks support both COMNAVSURFPAC and COMNAVSURFGRU MIDPAC assets. COMNAVSURFGRU MIDPAC serves as the Echelon III TYCOM EA to JBPHH homeported surface combatants and Echelon IV ISIC to COMDESRON THREE ONE staff and JBPHH homeported CGs.

a. Serve as the TYCOM EA for JBPHH homeported surface combatants. Perform Title 10 responsibilities at the individual and unit level, to organize, man, train, maintain, equip, and sustain JBPHH homeported surface combatants.

b. Serve as CTG 35.5.1 and CTU 38.4.2 as directed and assigned by CTF 35.

2. Tasks (COMNAVSURFGRU MIDPAC). For all tasks, the COMNAVSURFGRU MIDPAC Standard Organization and Regulations Manual provides additional detail and responsibilities.

a. Support COMNAVSURFPAC with developing and coordinating force-wide assessments of current and future readiness to support COMPACFLT and COMUSFLTFORCOM.

b. Support COMNAVSURFPAC with developing and coordinating force-wide plans, concepts and policies to generate ready forces with force stakeholders to support COMPACFLT and COMUSFLTFORCOM.

c. Support COMNAVSURFPAC with developing force-wide readiness, warfighting, and personnel, equipment, supply, training, and ordnance (PESTO) requirements with force stakeholders to support COMPACFLT and COMUSFLTFORCOM.

d. Judge Advocate General/Legal (N00J)

(1) Provide high quality, timely solutions to legal issues, with primary focus on operational readiness, accountability, Sailor readiness, and the proper administration of legal matters.

(2) Provide legal advice and counsel to the NAVSURFGRU MIDPAC Commander; act as the principal legal advisor for COMNAVSURFGRU MIDPAC and COMDESRON THREE ONE staff; act as COMNAVSURFPAC's representative for legal affairs management within the MIDPAC region; and act as local legal advisor if requested for all JBPHH homeported surface combatants.

(3) At request of and in coordination with parent DESRON and CARSTRKGRU, provide legal advice to NAVSURFGRU MIDPAC for any General Courts-Martial Convening Authority (GCMCA) actions over JBPHH homeported surface combatants. Provide other legal advice upon request for proper administration of legal matters, to include military justice, investigations, complaints, administrative separation/personnel law, government ethics, and other matters.

e. Chaplain (N01G). Provide advice to the NAVSURFGRU MIDPAC Commander on the moral, spiritual and religious welfare of personnel of COMNAVSURFGRU MIDPAC and their dependents; furnish professional training and resources for Chaplains, Religious Program Specialists and Lay Leaders in Pearl Harbor homeported surface ships; conduct inspections of command religious programs; coordinate religious ministries to surface ships when in port Pearl Harbor. Provide spiritual health to the war fighters and their families.

f. Medical (N01M)

(1) Plan, direct and administer the overall operation of the Medical Department. Advise the NAVSURFGRU MIDPAC Commander on all matters concerning medical and dental readiness. Act as the principal medical advisor for COMDESRON THREE ONE and all JBPHH homeported surface combatants. Act as the COMNAVSURFPAC agent for the Force Medical Officer in administering established policies. Provide health service support in the form of policy, manning, training, supply, equipment management, assessment, inspection, credentialing, privileging, and technical assistance to ensure ships and units meet medical/dental readiness standards. Act as the medical ISIC for JBPHH homeported surface combatants, keeping the ships' ISICs informed. Ensure ships are prepared to deliver optimal healthcare to the crew and embarked personnel.

(2) Provide health services policy and oversight in all matters related to the health, wellness, and medical/dental readiness of MIDPAC Sailors, and embarked personnel.

g. Administration/Personnel/Manpower Management (N1)

(1) Prioritize and manage COMNAVSURFGRU MIDPAC staff and subordinate personnel to provide combat ready surface ships, groups, squadrons, and units ready for tasking to the Fleet.

(2) Provide a Command Pay/Personnel Administrative Support System (PASS) Coordinator (CPC) to act as the liaison for COMNAVSURFGRU MIDPAC staff military personnel functions with PERSUPPDET HI. Act as the local liaison with PERSUPPDET HI for deployed JBPHH homeported surface combatants and their assigned DESRON.

(3) Provide personnel support to staff members to include processing enlisted performance evaluations and officer fitness reports; leave accounting; coordinate and manage temporary additional duty (TEMADD) travel requests, orders and travel claims. Prepare, receive, distribute and file all official and unclassified correspondence; process staff and JBPHH homeported CGs and COMDESRON THREE ONE staff award recommendations. Maintain central files, publications and Reports Management Control. Prepare the Plan of the Week for the staff.

(4) Track and ensure COMNAVSURFGRU MIDPAC staff, JBPHH homeported CGs, and COMDESRON THREE ONE staff complies with ITEMPO, NFAAS, and NDAWS requirements.

(5) Ensure all COMNAVSURFPAC tasks for individual augmentation (IA) and exercises are distributed to COMNAVSURFGRU MIDPAC staff and subordinate commands for volunteers. Submit candidates or reclaims to COMNAVSURFPAC.

(6) Manage manpower to include validation, implementation, recapitalization and outsourcing/in-sourcing of billet requirements and authorizations (military, civilian personnel, and contractors) for the staff and all assigned activities.

(7) Coordinate issuance and updates of COMNAVSURFGRU MIDPAC's MFT directives. The MFT shall be coordinated with the COMNAVSURFPAC N1 staff to ensure a proper mission statement for the activity has been issued by OPNAV and the issuing command has the proper authority to promulgate the MFT directive.

(8) Provide administrative and manning oversight and assistance, if needed, to all JBPHH homeported surface combatants and COMDESRON THREE ONE staff.

(9) Provide career, retention and transition information to NAVSURFGRU MIDPAC Commander pertaining to the staff, JBPHH homeported surface combatants and COMDESRON THREE ONE staff. Train, monitor, assess, and inspect all subordinate commands, and JBPHH homeported surface combatants and COMDESRON THREE ONE staff in areas pertaining to Sailor career counseling.

(10) Serve as the transient personnel liaison/coordinator/master-at-arms for all JBPHH homeported surface combatants' crewmembers on Temporary Additional Duty (TEMADD) orders to COMNAVSURFGRU MIDPAC. Conduct daily muster, provide personnel oversight, escort transients on legal hold, provide transients with daily routines, and ensure all necessary matters regarding reason for TEMADD are completed.

(11) Serve as the liaison between the ships and the transient personnel unit on matters pertaining to JBPHH homeported surface combatants' prospective gains.

(12) Serve as the principal point of contact and liaison for JBPHH homeported and visiting surface combatants and submarines for professional recreation program management and assistance including liaison with local shore commands; assist ships with administering a comprehensive recreation program for fleet personnel within the framework of existing personnel policies and guidelines; provide shipboard technical training and assistance in the functional areas of afloat recreation programs. Provide coordination for all MWR events associated with the bi-annual Rim of the Pacific (RIMPAC) exercise.

h. Operations (N3)

(1) Support COMNAVSURFPAC operations, planning, policy, and programs. At the request of DESRON and/or associated CARSTRKGRU, administer programs designed to maintain and improve the combat readiness of all JBPHH homeported surface combatants. Prepare and guide operational planning and policy directives, program schedules, operation plans, orders, and instructions.

(2) Assist DESRONs and CARSTRKGRUs in preparing JBPHH homeported surface combatants for operational employment per reference (a). Work with COMNAVSURFPAC, COMTHIRDFLT, and relevant stakeholders to generate and execute schedules that satisfy the full measure of readiness requirements. Articulate risk to mission as necessary.

(3) Advise COMNAVSURFPAC on the ability to execute Navy employability and deployability policy of the OFRP to balance employability, deployability, dwell, and home tempo to meet mission requirements with full consideration of family readiness issues.

(4) Advise COMNAVSURFPAC on the availability of Surface Forces in the near to long term in support of anticipated GFM presence requirements. Advise COMNAVSURFPAC on significant force structure issues that could affect the availability of Surface Forces to meet real world contingency requirements.

(5) Assist COMNAVSURFPAC, as directed, in preparing long-range surface ship deployment schedules to include Forward Deployed Naval Forces and MIDPAC rotations, taking into consideration force structure issues, such as maintenance and modernization plans, training requirements, and other related readiness issues.

(6) Serve as liaison between Commander, Anti-Submarine Warfare (ASW) Force, THIRD Fleet (CTF 34) and JBPHH homeported surface combatants. Coordinate with MIDPAC N8 to assess readiness and to determine candidates for theater ASW (TASW) asset allocation.

(7) Foster Hawaii Integrated Training Syndicate (HITS) multi-warfare training opportunities for JBPHH homeported surface combatants. Inform ship ISICs of local ASW training opportunities and promote

coordination with Commander, Submarine Force, U.S. Pacific Fleet, CTF 34, COMDESRON THREE ONE staff, COMSUBRON ONE, COMSUBRON SEVEN, Commander, Patrol and Reconnaissance Wing 2, Commanding Officer, Patrol Squadron 9 (VP 9), VP 47, and Helicopter Maritime Strike Squadron 37.

(a) Conduct quarterly Anti-Terrorism Force Protection spot checks on all JBPHH homeported surface combatants per COMTHIRDFLT TASKORD DTG 052237ZJUN12.

(b) Report force protection condition change for all JBPHH homeported surface combatants as necessary.

(8) Per reference (c), support COMTHIRDFLT with local coordination to arrange Hawaii based exercise participants, particularly Joint participants. Support COMTHIRDFLT's JBPHH homeported surface combatants, as requested by their ISIC, during all phases of the OFRP.

(9) As Sortie Commander (CTG 35.5.1), coordinate annual HUREX.

i. Material (N4). Per reference (a), administer and oversee programs to attain and sustain required levels of combat readiness of all JBPHH homeported surface combatants throughout the OFRP phases. Prepare and oversee readiness planning and policy directives and instructions, as necessary, to direct and guide staff departments, JBPHH homeported CGs, and COMDESRON THREE ONE staff.

(1) Logistics (N41). Provide logistics assistance to all JBPHH homeported surface combatants. Support the Force Supply Officer in administering established logistics and policies. Monitor all logistics matters affecting the readiness of JBPHH homeported surface combatants and transiting surface ships.

(2) Ship maintenance and engineering (N43). Assist ISICs in providing essential management, oversight, and direction of all ship maintenance and engineering programs to prioritize resources and efficiently deliver and sustain required Ready-for-Tasking units. Assist ISICs in maintaining the material condition of JBPHH homeported surface combatants to support the OFRP. Assist ISICs in providing oversight to the maintenance programs of the surface combatants to achieve the expected service life, attain the required level of surface combatant material readiness at the most efficient cost.

(a) Advise the NAVSURFGRU MIDPAC Commander on material or maintenance issues which may affect the operational readiness of JBPHH homeported surface combatants, including transiting surface ships. Maintain close coordination with PHNSY/IMF to assist JBPHH homeported surface combatants with maintenance and repair issues. Assist transiting surface ships through facilitating emergent voyage repairs with PHNSY/IMF, keeping ISICs informed. Act as EA for COMNAVSURFPAC

in maintenance matters for all JBPHH homeported surface combatants. Maintain close liaison with TYCOM maintenance staff. Execute TYCOM directed maintenance priority for ships in concurrent maintenance availabilities.

(3) Ship class Advocacy. Support COMNAVSURFPAC class advocate teams that work within the current readiness construct of the Surface Warfare Enterprise (SWE) to support the ship's warfighting readiness and modernization programs. Meet OPNAV Required Operational Capability (ROC) and Projected Operational Environment (POE) requirements to maintain warfare competency, to pace future threats in the ships' primary and secondary mission areas throughout the lifetime of the ship. Identify, prioritize, analyze, and track class problems and issues, and drive improvements to class readiness over the personnel, equipment, supply, training, and ordnance (PESTO) pillars. Solve issues through collaboration with other SWE Cross Functional Teams (CFTs) and coordinate COMNAVSURFGRU MIDPAC efforts.

(4) TYCOM Material Inspection. Assist ship material inspections using the Board of Inspection and Survey (INSURV) procedures, standards, and guidance. Determine the ship's material condition, adherence to ship maintenance programs that directly support material readiness, and ship's readiness to execute an upcoming INSURV. Coordinate with TYCOM to support the execution of READ-E events in advance of INSURV Material Inspections and TYCOM Mid-cycle Inspections. Analyze surface combatant materiel trends and assess ship class materiel issues to support attainment of expected service life. TYCOM Material Inspection Team (TMIT) shall provide a copy of their report to COMNAVSURFGRU MIDPAC N00. Coordinate all INSURV events for JBPHH homeported CGs.

(5) Safety. Enhance operational excellence of NAVSURFGRU MIDPAC ships by implementing safety policy, safety risk management, safety assurance and safety promotions. Particular pillars to achieve operational excellence include integrity, procedural compliance, forceful backup, level of knowledge, questioning attitude, and formality by reinforcing operational risk management, plan-brief-execute-debrief, and mishap/hazard reporting. Provide force structure to support afloat safety officer billets; share lessons learned from sanitized safety investigations; develop fleet policy and guidance; improve mishap and hazard reporting processes to reduce time on task, and improve data retrieval for sharing lessons learned.

(a) Act as primary operational, occupational and recreational/off duty advisor to the NAVSURFGRU MIDPAC Commander on all Safety Management System (SMS) issues. Cultivate effective operational, occupational and recreational, and off-duty safety program implementation/ management. Identify issues

and cultural barriers to mishap, hazard, and near miss reporting; free and open communication of safety information and develop incentive programs to eliminate identified barriers; analyze force and TYCOM organizations, responsibilities, functions, policies, and processes that support safety functions; identify areas where unmitigated risk is being transferred from TYCOM and ISIC to unit-level commands and validate that the risk has been sufficiently mitigated or eliminated; analyze the effectiveness of existing community specific/ platform-specific groups and processes. In addition, facilitate identification, prioritization, and communication of safety-related training manpower, platform/system materiel and logistics concerns to the Fleet Commander, Chief of Naval Operations, and supporting commands. Identify gaps in resource requirements in the Program Objective Memorandum (POM) process relative to overarching SMS implementation across NAVSURFGRU MIDPAC; direct a Safety Investigation Board (SIB) to investigate on-duty Class A mishaps and all Class B and C Explosive Mishap Reports (EMR), define the Safety Investigation Report (SIREP) initial endorsement chain, and assign due dates. Provide guidance to employ existing systems (video, voice, and data) for the recording of special evolutions of increased risk. Develop procedures for preserving information and data for the purposes of event reconstruction and training.

(6) Material Readiness. Coordinate with other ISICs and JBPHH homeported CGs to provide Engineering and Damage Control Readiness support for JBPHH homeported surface combatants to ensure they attain and sustain proper standards of readiness.

(7) Maintenance and Material Management (3M). Monitor and coordinate with other ISICs and JBPHH homeported CGs to ensure 3M programs meet and sustain ships' 3M programs required readiness levels.

j. Networks/Command, Control, Communications, Computers, Combat Systems and Intelligence (C5I) (N6):

(1) Assist ISICs in providing oversight to JBPHH homeported surface combatants and enforce naval directives for network operations, security, management, and operational doctrine. Provide information technology (IT), information systems (IS) and C5I systems support to COMNAVSURFGRU MIDPAC units. Coordinate with COMNAVSURFPAC for major C5I upgrades to surface combatants.

(2) Facilitate all ship and shore communications and IS functions in support of JBPHH homeported surface combatants; assist ISICs in conducting comprehensive communications assessments (CCC-19-SF); scheduling and performing electronic key management system (EKMS) inspections, assist visits, and spot checks; act as Defense Courier Service (DCS) for COMNAVSURFGRU MIDPAC; perform Top Secret Control duties.

(3) Maintain COMNAVSURFGRU MIDPAC staff IS and equipment. Manage the command's IS security program; identify and plan for long range IS requirements. Track and coordinate status of security posture of command IS, obtain approval of relevant security changes and document implementation of changes in the System Security Authorization Agreement (SSAA). Submit updated changes in SSAA to the Designated Approving Authority (DAA). Maintain certified and accredited system based on the SSAA.

k. Training Readiness (N7)

(1) Per reference (h), assist ISICs, if requested, in administering the Fleet Training Continuum as it applies to JBPHH homeported surface combatants. Support COMNAVSURFPAC in Basic Phase Training Program and mission area certifications.

(2) Assist ISICs, if requested, in developing and executing Surface Force Training plans for JBPHH homeported surface combatants. Assist ISICs in providing oversight to AFLOATRAGRU MIDPAC Unit Level Training programs to train units in their primary and secondary mission areas and support COMNAVSURFPAC to certify units ready for tasking in the Basic Phase of FRTP.

(3) Coordinate with ISICs, COMTHIRDFLT and NSMWDC, to support required levels of readiness as JBPHH homeported surface combatants advance through the Integrated, Deployment, and Sustainment phases of the FRTP. Participate in COMTHIRDFLT operational planning, monitor, and inform scheduling operations as necessary.

(4) Per reference (i), support COMNAVSURFPAC in performing annual reviews of Navy Mission Essential Task Lists (NMETLs) for JBPHH homeported surface combatants. Support COMNAVSURFPAC in developing training curricula based on NMETLs sequenced throughout the training cycle to meet OFRP capability and response levels. Monitor readiness reporting and assess the overall capability of JBPHH homeported surface combatants to accomplish primary mission areas.

(5) Per reference (c), ensure JBPHH homeported CGs complete Training Completion Reports (TCR), per appendix E of reference (c) for specified COMTHIRDFLT FRTP requirements. Ensure JBPHH homeported surface combatants are conducting cultural awareness training for the anticipated area of responsibility (AOR), per appendix A of reference (c).

l. Warfare Readiness (N8)

(1) Support COMNAVSURFPAC in all matters relating to Naval Surface Force warfighting capability, force generation, force

structure requirements, and infrastructure requirements. Submit requirements into the planning, programing, budget, and execution (PPBE) process.

(2) Coordinate with ISICs, and as feasible, provide combat systems (N8) readiness support for JBPHH homeported surface combatants, to ensure they attain and sustain proper standards of readiness in all warfare areas including Strike, BMD (AEGIS), AW (AEGIS, VLS), ASW (sonar, operations), EW and SW (guns, operations).

(3) Enforce naval ordnance policies and programs to ensure JBPHH homeported surface combatants are capable of storing and operating force protection and strike weapons assigned, to meet peacetime and wartime requirements.

(4) AEGIS Combat System Maintenance Supervisor and BMD Support. Support shipboard maintenance actions, testing and performance of operational procedures to ensure an integrated approach to achieve full combat system operational status. Provide and perform preventive and corrective maintenance support through test procedures to ensure performance in accordance with AEGIS Combat System design operational specifications.

(5) Support shipboard operations of the AEGIS Weapons System operations including: SPY-1, CND, WCS, ADS, FCS, VLS, SM2, ORTS, ACTS and AEGIS Combat Systems (ACS) interfaces via the AEGIS Weapons System Subnet. Provide supervision and guidance for organizational maintenance through the element level technicians.

(6) Anti-Submarine Operations Manager. Support shipboard Undersea Warfare equipment operations. Support communications, manage equipment maintenance, monitor equipment CASREPS with significant impact to operational and training readiness, and conduct ordnance oversight. Assess training programs and monitor USW watch team operations and manning as coordinated with ISIC.

(7) Ordnance Readiness. Monitor ammunition and sonobuoy load-out status and readiness of JBPHH homeported surface combatants and of Naval Magazine (NAVMAG) Pearl Harbor. Be prepared to make recommendations to ISICs and ships for reallocation as necessary to ensure maximum readiness. Monitor ammunition transaction reports (ATRs) for all JBPHH homeported surface combatants and assist ISICs and ships in resolving discrepancies. At the request of the ISIC and in coordination with the ship, assist with ordnance administration matters to ensure ships comply with the Ordnance Information System.

(8) Anti-Terrorism/Force Protection (AT/FP) Officer. Coordinate and monitor AT/FP matters for JBPHH homeported surface combatants as required. Maintain a close working relationship with Regional, Force and Fleet AT/FP offices. Supervise JBPHH homeported CGs' AT/FP programs per pertinent directives and assist in attaining

and sustaining AT/FP readiness. Provide FP information and assistance to transiting surface ships, as required. Plan, develop, administer and maintain a command physical security and force protection program in accordance with applicable directives.

m. Human Goals Programs. Provide support for Human Goals Programs on a collateral duty basis.

- (1) Drug and Alcohol Program Advisor.
- (2) Health and Physical Readiness Program.
- (3) Command Managed Equal Opportunity.
- (4) Command Assessment Team/Command Training Team.
- (5) General Military Training.
- (6) Voter registration and information.
- (7) Support Regional efforts (i.e. Combined Federal Campaign, Navy-Marine Corps Relief Society, Navy Volunteer Income Tax Assistance).
- (8) Casualty Assistance Calls Officer.
- (9) Administer funds for Morale, Welfare and Recreation, wardroom, and chief petty officer association in accordance with applicable directives.
- (10) Traffic and Motorcycle Safety Program Coordinator.
- (11) Suicide Prevention and Awareness Coordinator.
- (12) Family Advocacy Program Coordinator.
- (13) Exceptional Family Member (EFM) Program Manager.
- (14) Sexual Assault Prevention and Response (SAPR) Officer.
- (15) Command Financial Specialist