



NAVY PERSONNEL COMMAND FORCE WEEKLY

2 - 6 March 2015

Career progression, community management, personnel matters, and general information from Navy Personnel Command Force Master Chief, FORCM(SW/AW/EXW) Leland E. Moore

DETAILING COUNTDOWN AND CONTACTING YOUR DETAILER

You are always welcome to contact your detailer; however, prior to entering your CMS-ID window, your main task is to ensure you have updated contact information in CMS-ID. Prior to your window, the detailer will not be able to provide in-depth career and assignment information. Remember, your detailer can provide you the best career information once you are in your negotiation window because they are able to see what billets are available and how they fit into your career path. Please refer to this guide for more info: [http://www.public.navy.mil/bupers-npc/career/toolbox/Documents/Detailing%20Countdown%20\(25%20JAN%202015\).pdf](http://www.public.navy.mil/bupers-npc/career/toolbox/Documents/Detailing%20Countdown%20(25%20JAN%202015).pdf)

PAY/PERSONNEL SOP USAGE GUIDANCE

NAVADMIN 043/15 provides guidance on the usage of Pay/Personnel SOPs. Effective immediately, all Navy commands are directed to use the SOPs when performing pay and personnel transactions. Any user with a CAC may access the system. Be sure to select the Department of Defense e-mail certificate when logging into the portal. Pay SOPs are located at: <https://mpte.portal.navy.mil/sites/NPC/pers2/Lists/Standard%20Operating%20Procedures/PaySOPs.aspx>. Personnel SOPs are located at: <https://mpte.portal.navy.mil/sites/NPC/pers2/Lists/Standard%20Operating%20Procedures/PersonnelSOPs.aspx>. Point of contact is CAPT Karen Vigneron, Commanding Officer, NPPSC at (901) 874-4639/DSN 882 or via e-mail at karen.vigneron@navy.mil.

CNO APPROVED DECOMMISSIONING AND HOMEPORT CHANGES UPDATED

Follow this link: <http://www.public.navy.mil/bupers-npc/enlisted/detailing/seaspecial/Pages/DECOMHOMEPORT.aspx>, to see the updated list of upcoming decons and homeport shifts. The page also contains further information to consider and the sequence of events for decons/homeport shifts. If you find you are on the list or suspect your ship is on the list please, visit the page and start to plan now!

UPDATE YOUR PAGE 2

Remember to view and update your Page 2 and SGLI periodically and at least annually, and any time a major life event - marriage/divorce, children, or change in emergency information occurs. Visit your Command Pass Coordinator for more information.

LEAVE USE OR LOSE REMINDER

Since 2008, Sailors have been allowed to carryover up to 75 days of leave each fiscal year. That authorization will end at the end of fiscal year 2015, after which leave carryover will revert to 60 days. Service members' LES may have an incorrect use/lose leave balance. DFAS is reprogramming pay systems to account for the return to the 60 day leave carryover by the June 2015 LES. Sailors should check their LES and talk with their CPC for help understanding their correct use/lose balance. There are some specific exceptions to this policy. Instructions on how to apply for Special Leave Accrual are outlined in MILPERSMAN 1050-070: <http://www.public.navy.mil/bupers-npc/reference/milpersman/1000/1000General/Documents/1050-070.pdf>.

WEATHER NOTICE

We apologize for any delays or inconveniences caused by recent inclement weather. Your detailers are working hard to ensure excellent customer service continues.

QUOTE OF THE WEEK

"The price of freedom is eternal vigilance."

~ President Thomas Jefferson